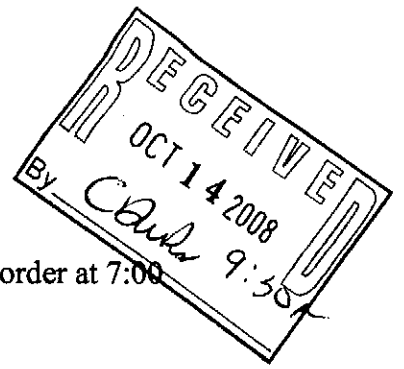


**THOMASTON HOUSING AUTHORITY**

October 9, 2008



The October meeting of the Thomaston Housing Authority was called to order at 7:00 p.m. by Vice Chairman Peter Foley.

**Present:** Vice Chairman Peter Foley; Commissioner Catherine Russ, Commissioner Cheryl Flanagan; Executive Director Green Manor- Francis Savage; Executive Director Grove Manor, Tina Banks

**Absent:** Chairman Jack Torrence; Commissioner Virginia Valaitis

**GROVE MANOR**

There were 2 new applications. A motion to accept the 2 new applications was made by C. Flanagan; seconded by C. Russ. Motion carried.

A motion to accept the September 2008 minutes was made by C. Flanagan; seconded by P. Foley. Motion carried.

A motion to accept the Financial Report from September 2008 was made by C. Flanagan; seconded by P. Foley. Motion carried.

**Old Business:** Tina informed the Board that she is waiting to hear from MJM Electric to set up an appointment as to when they will come and do the work on the new strobe/smoke alarms.

Director Tina Banks reported that there has still been no news on the Small Towns and Cities Grant for windows.

Tina reported that she has been getting bids on correcting the mold problem in Apartment 105. She is hopeful that pointing up the brick on the outside walls surrounding the apartment will stop the moisture seepage which would eliminate the problem and save on any costly interior work

**New Business:** Director Tina Banks informed the Board that as of November 2008 there will be new wording in the lease agreement which will allow the director to place tenants in apartments that are appropriate for them. This will eliminate incidents of one person occupying a two person unit.

Tina reported that the rug cleaning in the main hall on Floor 2 and the rug in 2R has been completed.

Tina reported that she is working on the 2008 Budget for the 3<sup>rd</sup> quarter.

Tina is currently working on purging the waiting list.

A motion was made to adjourn by C. Russ at 7:15 P.M.; seconded by C. Flanagan.  
Motion carried.

Respectfully submitted,

Catherine Russ  
Secretary/Treasurer

### **GREEN MANOR**

The meeting of the Thomaston Housing Authority was called to order by Vice Chairman Peter Foley at 7:18 P.M.

There were 3 new applications. A motion was made to accept the 3 new applications by C. Flanagan; seconded by C. Russ. Motion carried.

A motion to accept the September 2008 Minutes was made by C. Flanagan; seconded by P. Foley. Motion carried.

A motion to accept the Financial Report from September 2008 was made by C. Flanagan; seconded by C. Russ. Motion carried.

**Old Business:** Director Fran Savage reported that the tree in DelVaglio's yard that had posed a threat to Green Manor property has been removed.

Fran informed the Board that MJM Electric completed the alarm walk through and found one unit that was not working. It has been replaced.

**New Business:** Fran notified the Board that he has been considering turning an apartment into a new laundry area as it would be larger with easier access to tenants. He will be getting quotes to determine what the cost will be.

Fran reported drainage problems resulting from old pipes that have had to be consistently reamed out. He will be talking to Henry Osoweicki about replacement.

A motion was made to adjourn by C. Flanagan at 7:30 P.M.; seconded by P. Foley.  
Motion carried.

Respectfully submitted,

Catherine Russ  
Secretary/Treasurer